

46th Annual “Arts in the Park” - July 16 & 17, 2022

January, 2022

Dear Crafters:

This year is our 46th Annual “Arts in the Park” taking place in beautiful Arrowhead Park. This show is always scheduled for the third weekend in July. We are continuing to keep this show focused on **HANDMADE** items. **In order to enter, you must supply us with a photo of yourself working in your workshop.** If it has been more than 3 years since you submitted a photo, we will be asking you for a current one. **We may limit vendors by categories, if necessary, to ensure each vendor has a fair representation.** We will have live music throughout the day and plan to have food available during this event. For this event we plan to select one local not-for-profit organization to handle the food sales.

All of you should be aware that New York State does canvass craft shows. Therefore we request that all crafters have a tax identification number and supply it on your application form. Also, Hamilton County charges 8% sales tax.

Reminder: All vendors will be required to supply a certificate of insurance - minimum \$300,000 listing the Town of Inlet as additionally insured. Please submit a copy prior to setting up at the event.

Every site is a standard 12 ft x 12 ft outdoor site. Vendors are responsible for tent(s), table(s) and all needed displays. **The cost of a space is \$90 for two days. One-day sites are no longer available.** Any application received after July 1, 2022 will be charged a late fee of \$20 (\$110 for two days). If your application is not accepted for any reason, we will contact you and return your fee.

The map setup is NEW for 2022. We have included a detailed map showing the site layout. Spaces will be assigned to best benefit the overall show. You may request a site. First application and sequential receipts of applications will receive first choice. This means **you are not guaranteed the location requested.** Confirmation of site numbers will be mailed the end of June.

The show is scheduled to run from 10-5 on Saturday and 10-4 on Sunday. **Crafters will be assigned a set up time on either Friday evening or Saturday morning.** (Please mark your preference on the application. If you do not chose a day we will assign you a setup time on Friday.) **Because of the youth programs scheduled - No crafter will be allowed on the field prior to 3:30 on Friday.** Please unload your vehicle as quickly as possible and move it to the parking lot. All crafters will be asked to move their vehicles to Fern Park during show hours. A shuttle bus will be provided on Saturday and Sunday. Campers and recreational vehicles will be allowed to park in Fern Park overnight, however, Fern Park is not a campground, and so there are no amenities. Please provide your vehicle’s license number on the application if you intend to park your camper overnight at Fern Park. Anyone planning on staying at a motel or cabin should make reservations well in advance. **Remember No Pets Allowed in Crafter Booths!**

If you have any questions, please contact the Inlet Information Office at 315-357-5501 or info@inletny.com. Information about the event can be found at www.inletartsinthepark.com.

Sincerely,

Adele Burnett

APPLICATION FORM FOR “ARTS IN THE PARK” IS ENCLOSED.
Please fill it out and return it with your entry fee as quickly as possible. Thank you.

46th Annual “Arts in the Park”
Saturday & Sunday, July 16 & 17, 2022
Arrowhead Park, 160 Route 28, Inlet, New York

Please Note - All vendors are required to provide a certificate of insurance - minimum \$300,000 listing the Town of Inlet as additionally insured.

SET UP will be assigned within the following times:

Friday, July 15th from 3:30 - 5:00 p.m. or
Saturday, July 16th from 7:00 - 9:00 a.m.

No one will be allowed on the field prior to 3:30 p.m. on Friday.

Please pay attention to the time you are assigned and try to show up at the correct time. You may stay as late as you need on Friday, and show up as early as you want on Saturday, however there will not be anyone onsite to assist you after 6:00 p.m. on Friday nor prior to 7:00 a.m. on Saturday.

As soon as your vehicle is unloaded, please move to the parking lot to allow for others to do the same. All vehicles must be off the field by 9:45 a.m. Saturday morning. A shuttle will be available to bring you back after you park at Fern Park.

CRAFT FAIR HOURS: Saturday 10 a.m. - 5 p.m. & Sunday 10 a.m. - 4 p.m.
12'x12' OUTDOOR SPACE FEE: \$90 for two days

After July 1, 2022 a \$20 late fee will be added (\$110 for two days)

If you wish to participate, please fill out the form included and mail it with your check or money order made payable to:

Town of Inlet Information Office, PO Box 266CF, Inlet, NY 13360

Payment & picture must be included with your application or it will be mailed back to you.

There will be a \$20 surcharge (payable by cash or money order) for any returned checks.

A 50% refund is only available if you cancel at least 30 days prior to the event.

You will receive your site number the end of June.

CRAFTER PARKING IS AT FERN PARK ONLY!! Parking in Arrowhead Park limits your customers' parking. If your car is found at Arrowhead Park, you will be asked to move it, and may not be invited back.

Security is not provided. Arrowhead Park is located in the center of town, near the Inlet Town Hall & Police Station.

There is limited cell service at Arrowhead Park, but there is good wifi. ***If your phone has wifi calling, turn it on before you get here and you will be able to make calls!**

SORRY - NO DOGS ALLOWED AT VENDOR BOOTHS.

46th Annual "Arts in the Park" Application
Saturday & Sunday, July 16 & 17, 2022
Arrowhead Park, 160 Route 28, Inlet, New York

Please read carefully, and answer every question.

YOUR NAME: _____

DBA (Doing Business As): _____

PRODUCT DESCRIPTION: _____

(This description will be printed in the brochure and used on Inlet's websites)

PHONE: (_____) _____ TAX IDENTIFICATION #: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____

WEBSITE: _____

FACEBOOK: _____

Your business name and product description will automatically be listed on the event's website & in the event's brochure. Please circle any/all contact information you would like to have listed on our website and in our brochure. **Anything not circled will not be listed!**

Your Name Website/Email Phone Number Facebook

How would you like us to send event related correspondence?: _____ Regular Mail _____ Email

Please note, that if you have unsubscribed from the emails being sent from the Inlet Information Office, then you will not be able to receive emails sent about this event.

12'x12' Outdoor Space Fee for Two Days: _____ \$90

Setup Preference: Friday or Saturday (circle one)

Please refer to the map and list 5 desired site numbers in order of preference: _____

(Refer to the 2022 map - many sites are already reserved! Site #s are NOT guaranteed!)

Photo enclosed: _____ Photo on file: * _____ *If photo is older than 3 years, a new photo is required

Will you need one of our staff to tend your booth for breaks? _____ Yes _____ No

Will you be "camping" at Fern Park? _____ Yes _____ No

Fern Park is not a campground. If Yes - Vehicle License # _____

Will you be towing a trailer at setup time? _____ Yes _____ No

Will you be using the free wifi for sales? _____ Yes _____ No

*Demonstrating - working on product, signing books, showing how to use product, etc.

Will you be demonstrating* at your booth? _____ Yes _____ No

Do you need electricity in order to demonstrate? _____ Yes _____ No

Electric is not available, however, the use of your own small/quiet generator may be allowed.

Insurance Certificate Attached _____ Will send later _____

Office Use

Paid _____ Date _____

Site # _____ # Received _____